



Quick Reference Guide

Administration Section

(Oasis Admin v1.3)

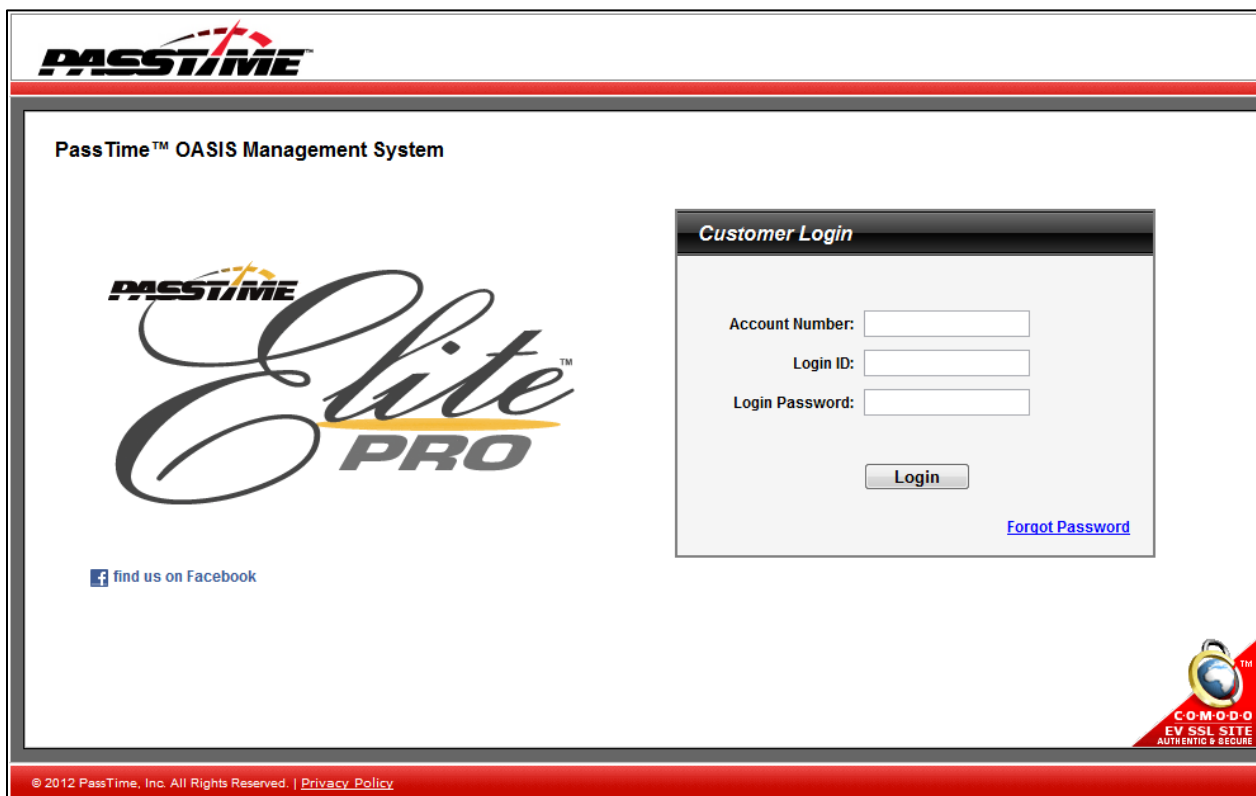
<https://secure.passtimeusa.com>

Tech Support	(800) 865-3260
Toll Free	(888) 547-9017
Fax	(303) 623-6500
Email	info@passtimeusa.com

I. Logging In

To access your PassTime account features, you must first log in to the PassTime Management System (Oasis):

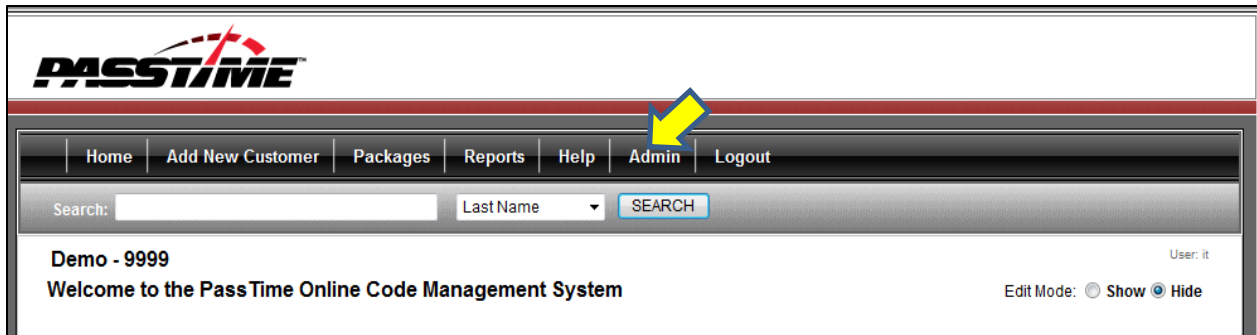
- In your Web browser location bar, enter <https://secure.passtimeusa.com> then press Enter. The PassTime login screen displays.
- At the PassTime login screen, enter your account number, login ID and login password; then click Login. The PassTime Welcome screen displays.



II. Admin Section

You can only access the ADMIN portion of the website if you have the proper ADMIN permissions enabled for your login ID.

Click on the ADMIN tab across the top menu bar to access the Admin section of your account.



Please Note: To navigate away from the Admin section of the website, click on the Home button of the top menu bar.

OASIS ADMINISTRATION

Manage Customers							
ID	Name	Serial Number	Account Number	VIN	Terminated	Sold	Hidden
1					Terminated		
2					Terminated		
3					Terminated		
4					Terminated		
5					Terminated		
6					Terminated		
7					Terminated		
8	sold up north		17503	1HGES15581L008620	Terminated		
9	sold up north		17666	3GNGC26U91G125935	Terminated		
10	sold up north		17033	1FAPP34P2YW205817	Terminated		
11	sold up north		17509	1FMRU17L1XLA19162	Terminated		
12	sold up north		17395	5LMRU27A6XLJ33689	Terminated		
13	sold up north		17005	1GNEC13R7XJ304872	Terminated		
14	sold up north		17179	2GCEC19V8Y1340109	Terminated		
15	sold up north		17451	1FTDX1723VKB00454	Terminated		

III. Manage Customers

The landing screen for the Admin section is the Manage Customers section and can also be accessed by the left side menu bar.

Customer Search Feature

You can utilize the Customer Search Bar feature to search by Last Name, Serial Number, or Account Number to view the Admin customer screens. Make sure to select the proper identifier from the drop-down menu for your search.

Demo - 9999 User: op

ACTMS ADMINISTRATION

Manage Customers

Customer Search: Serial Number

ID	Name	Serial Number	Account Number	Terminated	Contract Sold	Hidden
1	testptp_test	8783				
2	Leblanc, John	8787	123456			
3	Herrington, Jon	8790	123654			
4	herrington, jon	8791	123654			
5	testertest_test	8795	1234			
6	Stretch, James	8812	132465798132			
7	holden, blair	8823	123456789			
8	mclemore, adrienne	8826	422301			
9	PICAYUNE, MARK	4883	WF1			
10	hendrx, ienee	6204	123456			
11	Spivey, LaTova	40945	1001			
12	I, K	6803	123			
13	TestPTP, Mike	13992	2134			
14	loggerhead, luther	38995	1			
15	Siddiqui, Farhan	38811	1234			
16	mmm, mmm	15172	99			
17	loyd, Randy	18834	123123123			
18	Test_ws_10, CHRIS	23	1			
19	Larimore, Bobby	24	123			
20	Patton, Jennifer	26	246810			
21	sc, sc	27	001			
22	k, k	29	12			
23	frost, jack	66	1234			
24	Coon_ptp2, Brian	74	3635635			
25	Morris, Mike	82	111111			

1 2 3 4 5 ... >>

Manage Customer Account

Clicking on a customer's name will bring up the Manage Customer Account screen.

From this screen you can:

- Terminate/Activate Customers
 - This puts the customer in a terminated or activated status. Terminating a customer will remove that customer and serial number from the customer list.
- Remove Serial Number
 - Removing the serial number disassociates the device from the customer account. This should be used when a device is removed from the customer's vehicle.
- Delete the customer's account
 - **Please Note: You must first use the Remove Serial Number feature before deleting a customer account.** Use this feature when you no longer want any record of the customer in your PassTime account.

PassTime Admin QRG v1.3

- Hide Device
 - This is used when you want to maintain a customer and serial number record for a non-active account, but do not want it to show on active customer screens and reports.

OASIS ADMINISTRATION

Manage Customers

Manage Divisions

Manage Logins

View Inventory

Default Geofences

Account Options

Auto Set Notifications

Order History

Code Generator

Manage Customer Account

Customer Name: Sold Up North
Account #: 17503

Manage Account | Delete Commands


Terminate/Activate Customer

Current Status: Active Terminated

Assign Serial Number

Serial Number: (PassTime Plus Only)

Delete Customer

 **Warning:** Once deleted, the customer information cannot be retrieved.

Hide Device

Hidden devices will only show in Admin Inventory and Admin All Customers.

Device Status: Show Hide

Delete Commands

Selecting the Delete Commands tab across the top of the page allows you to delete commands created within the site. If a payment command was created and sent for the incorrect amount of days, that command could be deleted from this page.

Demo - 9999 User: training
Mountain Time

OASIS ADMINISTRATION

Manage Customers

Manage Divisions

Manage Logins

View Inventory

Default Geofences



Account Options

Manage Customer Account

Customer Name: Test Test
Account #: 1234

Manage Account | Delete Commands

NOTE: Do NOT use the delete commands to remove a customer. Delete the customer from the Manage Account tab.

Date	Code	Response	Type	Days	Good Until	Delete
10/22/2013	058 885 884	No Reply	Payment	0	10/22/2013	
8/11/2013	088 705 839	No Reply	Payment	8	8/17/2013	

IV. Manage Divisions

Divisions are subsets of your PassTime account if you choose to create and use them. They are typically used to differentiate between multiple locations within the same business. After creating divisions, you can choose to separate PassTime Serial numbers, specific customers, and even employee logins into the various divisions, which will only have access to the accounts within that division.

Manage Inventory

The main screen under Manage Divisions is the Manage Inventory screen. From here, you will see a list of devices and which division they are assigned to. You can click the EDIT button on the right side to move a serial number to a different division. You have the ability to search your inventory by clicking on the different search buttons across the top including:

- Serial number or Last Name
- Serial Number Range
- Serial Numbers Not Assigned (to customer accounts)
- Division

Demo - 9999 Agent Login
User: Demo
Mountain Time

OASIS ADMINISTRATION

Manage Divisions

Manage Inventory | Add Division | Edit Division | Transfer Division

Search By: Serial Number or Last Name Serial Number Range Serial Numbers Not Assigned Division

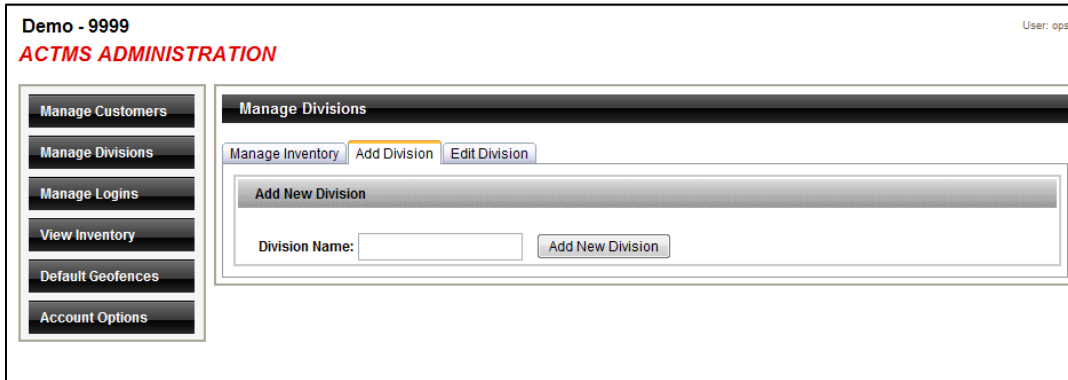
Search: Last Name Search

ID	Serial #	Name	Ship Date	Install Date	Transfer Date	Status	Product	Current Division	Previous Division	Edit
1	23	Test vis 10, Chris	09-18-05	05-19-09		Assigned	PassTime Plus	Southeast	Downtown	Edit
2	24	Larimore, Bobby	09-18-05	08-27-08		Assigned	PassTime Plus	Barron Testers R Us - this is an update	Barron Testers R Us - this is an update	Edit
3	26	Patton, Jennifer	09-18-05	09-10-07		Assigned	PassTime Plus			Edit
4	27	sc, sc	09-18-05	09-24-08		Assigned	PassTime Plus			Edit
5	29	k, k	09-18-05	02-23-10		Assigned	PassTime Plus	ACE Demo	15keynom	Edit
6	66	frost, jack	09-18-05	02-04-08		Assigned	PassTime Plus	Downtown		Edit
7	74	Coon_ptp2, Brian	09-18-05	12-27-10	06-19-17	Assigned	PassTime Plus	Downtown	Dealership XYZ	Edit
8	82	Morris, Mike	09-18-05	03-30-10		Assigned	PassTime Plus			Edit
9	83	enis, jerry	09-18-05	10-15-08		Assigned	PassTime Plus	monkey15	Main Lot	Edit
10	84	HAMMOND, MICHAEL	09-18-05	11-14-07		Assigned	PassTime Plus	Downtown		Edit
11	88	JOHN, doe	09-18-05	03-31-08		Assigned	PassTime Plus			Edit
12	95	Thibodeaux, Hallee	01-09-06	10-23-07		Assigned	PassTime Plus			Edit
13	96	Larimore, Bobby	04-27-07	08-27-08		Assigned	PassTime Plus			Edit
14	97	Machea99, Chris	01-09-06	02-18-08		Assigned	PassTime Plus			Edit
15	100	Glancy, SPTU	09-18-05	06-06-12		Assigned	PassTime Plus			Edit
16	4883	PICAYUNE, MARK	08-29-05	10-08-08		Assigned	PassTime Plus			Edit
17	6204	hendrix, lenee	07-15-05	09-06-07		Assigned	PassTime Plus			Edit

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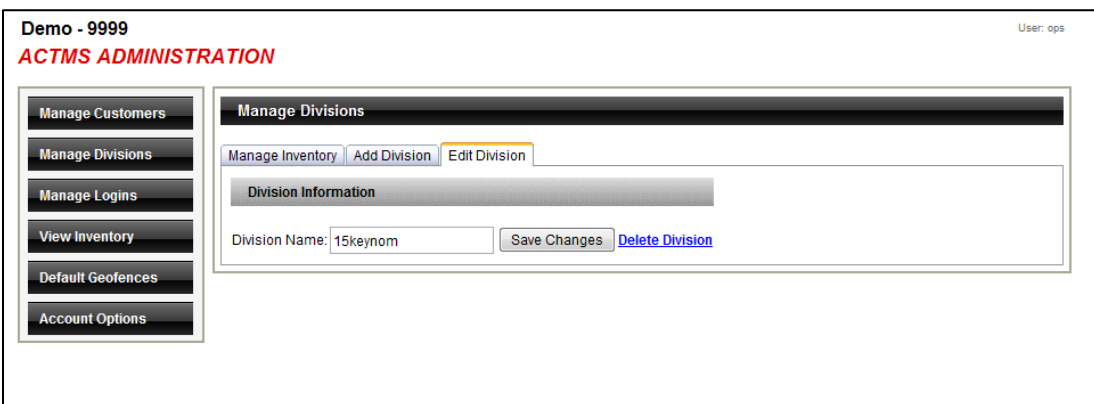
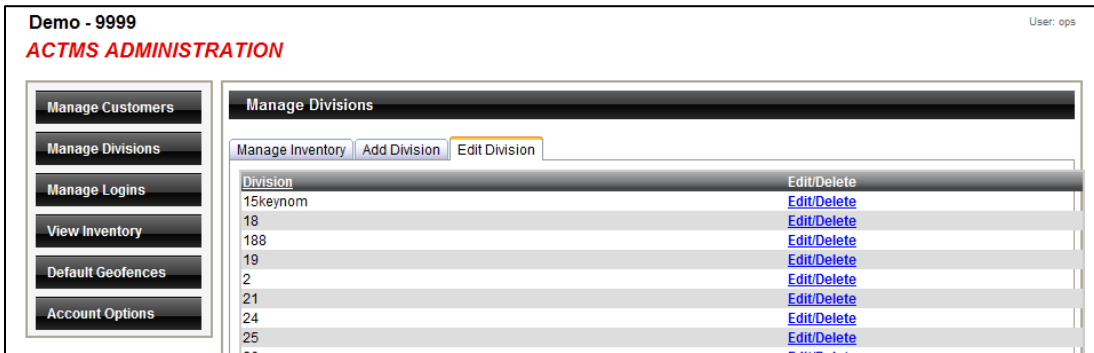
Add Division

Within the Manage Divisions page, click the Add Division tab at the top of the page to create a new division.



Edit Division

Within the Manage Divisions page, click the Edit Division tab at the top of the page to change the division name or to delete the division entirely.



Division Transfer

The Transfer Divisions button gives you the ability to bulk transfer units from one division to another within your account. There is a set of directions stated on the page.

Please complete the following instructions to add and execute the bulk division transfer process:

1. Download and open renewal template by clicking the green excel icon template file.
2. Gather the list of serial numbers and the Division names to be transferred to.
3. Paste into the bulk division transfer template; column A under the heading title 'Serial Number' paste serial numbers, column B under the heading title 'Dealer Number' paste your dealer number, column C under the heading title 'Transfer To Division' paste the division name and save file to local directory on your computer.
4. Select Browse button to locate and select newly saved renewal file.
5. Complete process by selecting Upload Bulk Transfer File.

Within 15 minutes of completing this process the Bulk Transfer file will be processed by PassTime.

Demo - 9999

Admin Login
User: Demo
Mountain Time

OASIS ADMINISTRATION

The screenshot shows the OASIS ADMINISTRATION interface. On the left is a sidebar with navigation buttons: Manage Customers, Manage Divisions, Manage Logins, View Inventory, Bulk Renewal, Default Geofences, Account Options, Auto Set Notifications, Order History, and Code Generator. The main content area is titled 'Manage Divisions' and contains sub-buttons: Manage Inventory, Add Division, Edit Division, and Transfer Division. Below these is a large instruction box with the following text:

Please complete the following instructions to add and execute the bulk division transfer process:

1. Download and open renewal template by clicking the green excel icon template file.
2. Gather the list of serial numbers and the Division names to be transferred to.
3. Paste into the bulk division transfer template; column A under the heading title 'Serial Number' paste serial numbers, column B under the heading title 'Dealer Number' paste your dealer number, column C under the heading title 'Transfer To Division' paste the division name and save file to local directory on your computer.
4. Select Browse button to locate and select newly saved renewal file.
5. Complete process by selecting Upload Bulk Transfer File.

Within 15 minutes of completing this process the Bulk Transfer file will be processed by PassTime.

Below the instructions is a 'Download File Template' button with a green Excel icon. Below that is a file selection area showing 'Choose File' and 'No file chosen'. To the right is an 'Upload Bulk Transfer File' button.

V. Manage Logins

Each individual person using PassTime’s website must have a specific login to the website. Logins can be created and edited within the Manage Logins section. In addition, various permission level settings can be configured for each login, to limit the functionality certain logins can utilize.

Click on the Edit/Delete button on the right side to change settings for an existing login or to delete that login.

Demo - 9999 User: ops

ACTMS ADMINISTRATION

- Manage Customers
- Manage Divisions
- Manage Logins
- View Inventory
- Default Geofences
- Account Options

Manage Logins

Manage Logins
Add Login

Search Login ID:

ID	Login ID	Name	Division	Edit/Delete
1	Demo	Demo2, Demo		Edit/Delete
2	beta	Account, OCMSv2		Edit/Delete
3	todd1murf1	alan, todd		Edit/Delete
4	aanderson	Anderson, Anita		Edit/Delete
5	JArneson	Arneson, J		Edit/Delete
6	DBabiuk	Babiuk, Devin		Edit/Delete
7	steve	Barnhardt, Steve		Edit/Delete
8	MBarron	Barron Jr, Michael		Edit/Delete
9	MJBDS	BDS, MJ		Edit/Delete
10	login	Bennett, Michael		Edit/Delete
11	autods	Bird, Tracey		Edit/Delete
12	Co Auto	Brulotte, Allan		Edit/Delete

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Edit/Delete

The Edit/Delete section includes the ability to edit User information as well as Roles and Permissions and the ability to Delete the Login entirely.

Demo - 9999 User: ops
ACTMS ADMINISTRATION

Manage Logins

Manage Logins | Add Login

Update User Information

First Name: Demo
Last Name: Demo2
Email Address: jmorgan@passtimeusa.com
Login ID: Demo
Password Question: What is your favorite color?
Password Answer: Red
Password: passtime11!

Modify Roles and Permissions

PassTime Plus: Payment Command
 Final Command

Elite and TRAX: Elite Commands
 Allow Locates

Manage Accounts: Add Customers
 Transfer Customers
 Edit Customer Information

Inventory: View All Inventory (For use with Divisions)

Administration: Grant Admin Rights
 View Reports
 Display Elite Renewals
 Can Only Add Customer
 Can Add Packages

Assign to Division: None (Leave None for full access)

Save Changes | Cancel | [Delete this user](#)

The following Roles and Permissions can be modified by checking and unchecking the box.

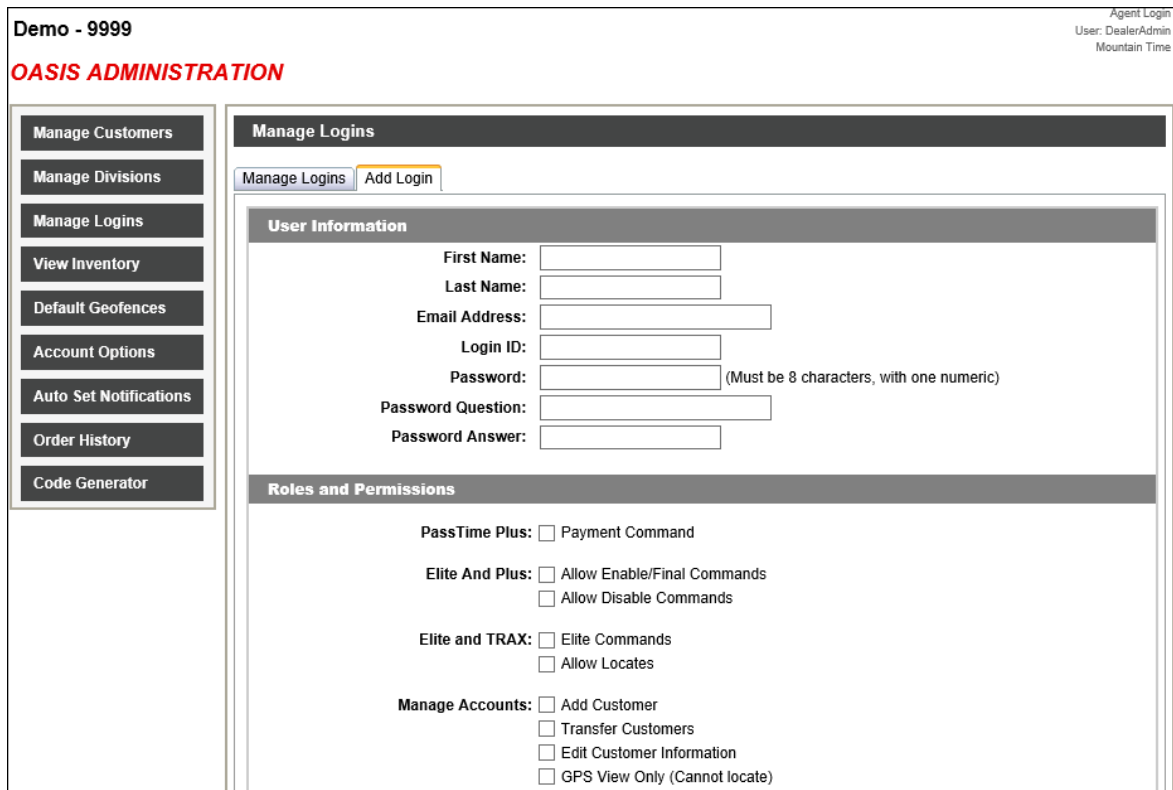
- PassTime Plus (the ability to generate):
 - Payment Commands
 - Final Commands – Final commands disengages the device, allowing the vehicle to operate as if there was no device installed.
- Elite and TRAX (the ability to):
 - Send Elite Commands to the device
 - Allow Locates – unchecked will prevent user from locating vehicles

PassTime Admin QRG v1.3

- Manage Accounts
 - Add Customers – Unchecked prevents user from adding new customer to the system.
 - Transfer Customers – Allows the user the ability to “sell” existing customer accounts to another PassTime Account number. Typically used to transfer customers to a finance company when a loan is sold.
 - Edit Customer Information
- Inventory
 - View All Inventory (for use with Divisions)
- Administration
 - Grant Admin Rights – This box allows the user Admin rights and access.
 - View Reports
 - Display Elite Renewals
 - Can ONLY ADD CUSTOMER – Checking this box gives the user only the ability to add accounts, and no other functionality.
 - Can Add Packages – Checking this box provides the user the ability to purchase additional service packages on behalf of the business.
- Assign to Division – You can specify the login to only have access to a specific division, if selected.

Add Login

Click the Add Login tab across the page to create a new login including permission settings.



Demo - 9999 Agent Login
User: DealerAdmin
Mountain Time

OASIS ADMINISTRATION

Manage Logins

Manage Logins **Add Login**

User Information

First Name:

Last Name:

Email Address:

Login ID:

Password: (Must be 8 characters, with one numeric)

Password Question:

Password Answer:

Roles and Permissions

PassTime Plus: Payment Command

Elite And Plus: Allow Enable/Final Commands
 Allow Disable Commands

Elite and TRAX: Elite Commands
 Allow Locates

Manage Accounts: Add Customer
 Transfer Customers
 Edit Customer Information
 GPS View Only (Cannot locate)

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VI. View Inventory

The View Inventory section allows the user to view all available and assigned inventory within their account.

From this screen you can search inventory by Serial Number, or by Status: Assigned or Available.

Demo - 9999
Agent Login
User: DealerAdmin
Mountain Time

OASIS ADMINISTRATION

Manage Customers

Manage Divisions

Manage Logins

View Inventory

Default Geofences

Account Options

Auto Set Notifications

Order History

Code Generator

View Inventory

Search By Serial Number: Or Status: Record Count: 856

ID	Serial Number	Ship Date	Install Date	Status	Product	Current Division	Original Division	Vehicle Status	Hidden
1	45644444	9/9/2009	9/9/2009	Available	Elite	Mike's Auto Sales	Bobs Auto		
2	1231	9/9/2009	9/9/2009	Assigned	Elite	South Auto Store	Castle Rock		
3	6000000		2/17/2009	Assigned	Elite				
4	6000001		3/16/2009	Assigned	Elite				
5	6000142		3/16/2009	Assigned	Elite	Downtown			
6	6000144	8/6/2007	5/22/2008	Assigned	Elite	Location A			
7	6000625		5/16/2008	Deactivated	Elite				
8	6000628	1/1/1900	7/17/2008	Assigned	Elite				
9	6003060	7/26/2007	6/13/2008	Deactivated	Elite	West Auto Store	West Auto Store		
10	6003328	7/13/2007	10/19/2008	Assigned	Elite				
11	6003716		11/8/2008	Assigned	Elite				
12	6004320	7/6/2007	10/21/2008	Assigned	Elite				
13	6004432	7/6/2007	8/29/2007	Assigned	Elite	North Auto Store	North Auto Store		
14	6004433		7/17/2007	Deactivated	Elite				
15	6004723	7/24/2007	3/27/2009	Assigned	Elite				
16	6005190	8/27/2007	6/19/2008	Assigned	Elite				
17	6005964	8/1/2007	6/19/2008	Assigned	Elite				
18	6006018		9/7/2007	Deactivated	Elite				
19	6006022	8/14/2007	5/26/2014	Deactivated	Elite	Downtown			
20	6006025	1/1/1900	1/8/2009	Assigned	Elite				
21	6006567	8/27/2007	4/30/2008	Assigned	Elite				
22	6007162	9/20/2007	10/12/2007	Assigned	Elite				
23	6007173	9/20/2007	4/6/2009	Deactivated	Elite				
24	6007198	9/20/2007	5/30/2008	Deactivated	Elite				
25	6007199	9/20/2007	3/27/2009	Assigned	Elite				

1 2 3 4 5 ... >>

- Information displayed on the View Inventory page includes:
- Serial Number
- Ship Date
- Install Date
- Status (Assigned or Available and Deactivated)
- Product Type
- Current Division (if applicable)
- Original Division
- Vehicle Status
- Hidden

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VII. Default Geofences

Geofences are virtual boundaries that can be set for GPS enabled devices to provide notifications if the boundary is crossed. In the Default Geo-fence section, up to 6 defaults Geofences can be created that can then be used on new customer accounts without having to create a Geofences each time.

Auto Set Geofence

Clicking the Auto set Geofence Tab on the left side menu bar allows you to automatically send the ACTIVE default Geofences to Elite 2 and TRAX 2 units during the add new customer process. The Geofences will only be sent once a new customer has been added and a successful GPS verification has been completed. Notification by Email or SMS is optional.

Demo - 9999
User: DealerAdmin
Mountain Time

OASIS ADMINISTRATION

- Manage Customers
- Manage Divisions
- Manage Logins
- View Inventory
- Default Geofences
- Auto Set Geofences
- View Geofences
- Set Geofences
- Change Geofences
- Account Options
- Auto Set Notifications
- Order History
- Code Generator

Auto Set Geofences

Turning Auto Set Geofences on will automatically send the ACTIVE default geofences to Elite 2 and TRAX 2 units during the add new customer process. The geofences will only be sent once a new customer has been added and a successful GPS verification has been completed. Changes made below do NOT affect currently installed units. Notification by Email or SMS is optional.

Auto Set Geofence is: **ON**

Notification: Into Geofence Area Out of Geofence Area Into and Out of Geofence Area

Optional - Email to: SMS to: (10 Digit Mobile Number)

Turn OFF Auto Set Geofences

View Geofences

Clicking the View Geofence tab on the left side menu bar allows you to view a list of all existing Default Geo-fences.

The screenshot shows the OASIS ADMINISTRATION interface. On the left is a navigation menu with options like 'Manage Customers', 'Manage Divisions', 'View Inventory', 'Default Geofences', 'View Geofences', 'Set Geofences', 'Change Geofences', 'Account Options', 'Auto Set Notifications', 'Order History', and 'Code Generator'. The main content area is titled 'View Default Geofence Settings' and contains a table with the following data:

ID	Name	Status	Date Set	View Geofence
1	Santa fe	Active	5/8/2016	View Geofence
2	Aberdeen	Active	4/7/2015	View Geofence
3	Bomar	Active	4/7/2015	View Geofence
4	test	Active	9/27/2012	View Geofence
5	office	Active	5/3/2016	View Geofence
6	Columbine	Active	6/12/2012	View Geofence

Clicking the View Geofence button will provide you a map of the actual Geofences and its current status.

The screenshot shows the OASIS ADMINISTRATION interface with a map view. The left navigation menu is the same as in the previous screenshot. The main content area is titled 'Geofence test' and shows 'Geofence: Active'. The map displays a green rectangular geofence area centered around Denver, Colorado, covering areas like Arvada, Aurora, and Lakewood. The map includes various geographical features, roads, and city names. A scale bar at the bottom right indicates 80 miles.

Set Geofences

To create new Geofences or change an existing Geofences, use the Set Geofence section. Then click on either Reset Geofence for existing or Set Geofence for new.

Demo - 9999 User: training
Mountain Time

OASIS ADMINISTRATION

Manage Customers

Manage Divisions

Manage Logins

View Inventory

Default Geofences

Auto Set Geofences

View Geofences

Set Geofences

Change Geofences

Set Default Geofences

NOTE: Geofences 7 and up are only available on applicable units / firmware.

ID	Name	Status	Set / Reset
1	Santa fe	Active	Reset Geofence
2	Aberdeen	Active	Reset Geofence
3	Bomar	Active	Reset Geofence
4	test	Active	Reset Geofence
5	office	Active	Reset Geofence
6	Columbine	Active	Reset Geofence
7		Not Set	Set Geofence
8		Not Set	Set Geofence

To Set or Reset a geofence, follow the instructions on the screen. You can also use the search feature to quickly zoom into a particular area like a city or zip code for your new geofence. Click on the Set Geofence Area to complete the default Geofence.

Please Note: creating a default geofence will NOT be set to customer accounts automatically. To apply the geofence to a customer, use the geofence settings on the customer account page.

Demo - 9999 User: training
Mountain Time

OASIS ADMINISTRATION

Manage Customers

Manage Divisions

Manage Logins

View Inventory

Default Geofences

Auto Set Geofences

View Geofences

Set Geofences

Change Geofences

Account Options

Auto Set Notifications

Order History

Code Generator

Set Default Geofence 1

Set location to:

Instructions: Step 1: Utilizing the map legend to the left of the screen, adjust the zoom to frame the area you wish to establish a Geo-Fence for. For a smaller Geo-Fence area zoom in, for a larger Geo-Fence, zoom out.
Step2: Once you have the rectangular area setup for the Geo-Fence, click on the "Set Geo-Fence Area" button below.
Step 3: On the following page, select from one of the three options available on the "Notification" prompt and then select "Activate Geo-Fence" to complete the process.
NOTE: You will see the last geo-fence area below (if there is one) or the last location of the user. If neither of those exist, you will see an area map of the US and will have to zoom in to the correct location. Also, you cannot be in "Birds-Eye" View or 3D mode to set the geo-fence area (2D only). Setting a new Geo-Fence WILL CLEAR all previous Geo-Fence data and settings.

Change Geofences

To change Default Geofence Settings, click on the “Change Geofences” tab on the left side menu. Click the button next to the Geofence setting you would like to change. From this page you can change the Geofence name, inactivate/activate the Geofence, or remove the Geofences.

Demo - 9999 User: training
Mountain Time

OASIS ADMINISTRATION

Change Default Geofence 1 Settings

Geofence Name:

Inactivate Geofence

VIII. Account Options

The Account Options section allows the Administrator to adjust various settings within the site. The following are the four sub-categories within the Account Options tab:

- Code Notification
- Date Notification
- Map Options
- Site Settings
- Enable Trax2si Relay
- Enable All units

Code Notification

The Code Notification setting, once set, allows customers to receive their most recent codes via text message, or through an active email address. An account must have one of the two aforementioned communication fields present for this notification to be effective. The Code Notification is a ‘blanket’ setting and will affect all applicable accounts, and override any individual code notification settings with that account.

Demo - 9999 Agent Login
User: DealerAdmin
Mountain Time

OASIS ADMINISTRATION

Code Notification

NOTES:
 1. This selection will override individual customer code notification settings
 2. The customer email and / or cellphone are required and can be set in Edit Customer Details

Send Codes to customer by:

Email SMS Text message

Date Notification

The Date Notification is a setting that will allow the user, or designated recipient, to be notified when a customer’s current code is set to expire on a Saturday, Sunday, or a specified date which can be determined during the activation of this notification.

Demo - 9999 Agent Login
User: DealerAdmin
Mountain Time

OASIS ADMINISTRATION

Day Notification

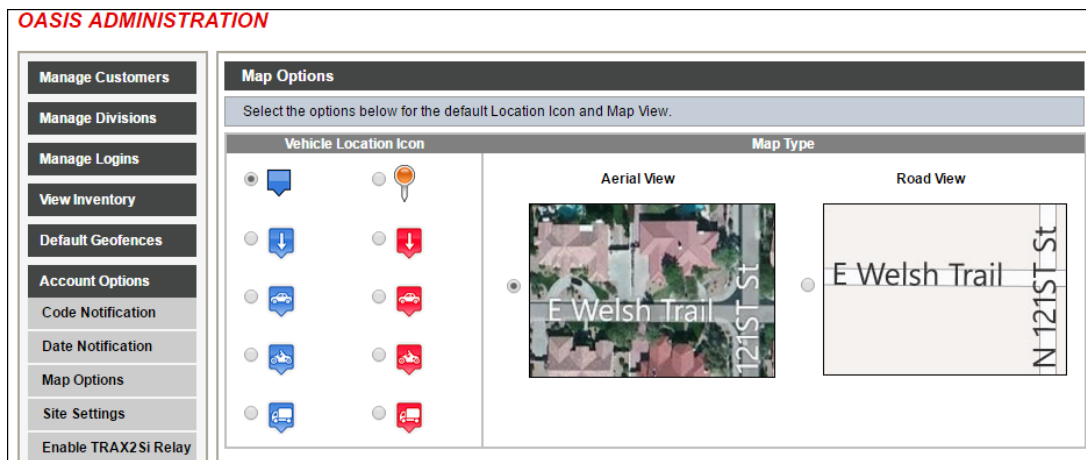
You can be informed if a customer's code will timeout on a Saturday, Sunday, or a specific date that you designate. This "specific" date can correspond to a holiday, or any date that you want to identify.

Notify me if a customer's code will timeout on a **Saturday or Sunday**

Notify me if a customer's code will timeout on a **Specific Date**

Map Options

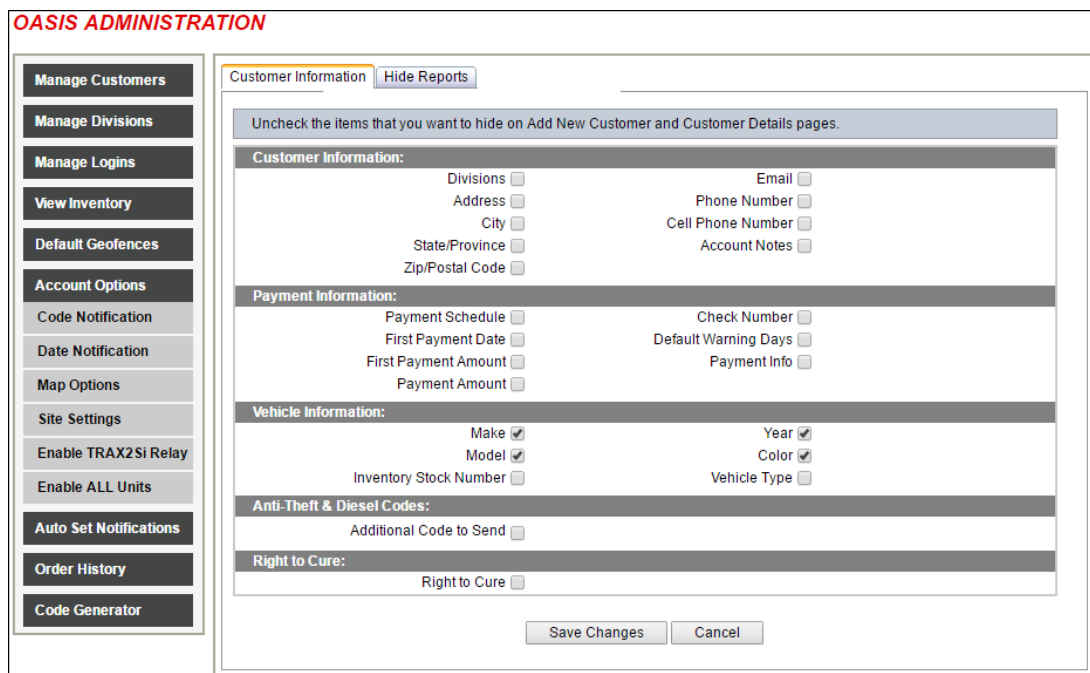
Map Options allows the user to select the display icon for current vehicle location drop pin. The default map type is also selectable with a choice between the Aerial View and Road View. Once saved, these settings will affect all applicable accounts.



Site Settings

Within Site Settings the user can edit the content which will be available during the Add New Customer process, as well as the combination of Reports that they deem applicable and would like displayed when viewing the Reports tab.

- Customer Information-** As seen below, the various boxes within this section allow the user to customize the Add New Customer process by adding/eliminating content that is/isn't relevant to the customer account being created. The user is able to uncheck the boxes of the content they wish to be hidden during account creation.



- Hide Reports-** Very much like the above section, the user can add/eliminate various reports they determine to be useful, based off of their current business model, and account needs. Any reports not desired can be hidden by simply unchecking the corresponding box.

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Customer Information | **Hide Reports**

Uncheck the report(s) that you want to hide on the Reports Menu page.

Device Status:

Device Status Report <input checked="" type="checkbox"/>	Airtime Renewal <input checked="" type="checkbox"/>
Device Notification <input checked="" type="checkbox"/>	Inventory Deactivation <input checked="" type="checkbox"/>
Inventory Geofence Out <input checked="" type="checkbox"/>	Lot Management <input checked="" type="checkbox"/>
Locate All Devices <input checked="" type="checkbox"/>	Virtual Locates <input checked="" type="checkbox"/>
Show All Logins By User <input checked="" type="checkbox"/>	Mileage Report <input checked="" type="checkbox"/>

Vehicle Disable Information:

Customers ON <input checked="" type="checkbox"/>	Customers Off <input checked="" type="checkbox"/>
Warning No Disable <input checked="" type="checkbox"/>	

Account Status:

Show All Customers <input checked="" type="checkbox"/>	Online Install <input checked="" type="checkbox"/>
Verification Status <input checked="" type="checkbox"/>	Show All Transfers <input checked="" type="checkbox"/>
Dormant Accounts: <input checked="" type="checkbox"/>	
Emergency Codes: <input type="checkbox"/>	

Audit Reports:

Show All Locates By User <input checked="" type="checkbox"/>	Show All Enables/Disables <input type="checkbox"/>
Wireless Summary <input type="checkbox"/>	Codes Generated <input checked="" type="checkbox"/>
Show Code Confirmation <input checked="" type="checkbox"/>	
Division Auto Ship <input type="checkbox"/>	

Save Changes Cancel

Enable Trax2si Relay

Within the Enable trax2si Relay tab you can turn on or off the enable/disable button for Trax accounts.

Demo - 9999 User: DealerAdmin
Mountain Time

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Manage Customers | Manage Divisions | Manage Logins | View Inventory | Default Geofences | Account Options | Code Notification | Date Notification | Map Options | Site Settings | **Enable TRAX2Si Relay** | Enable ALL Units

Enable TRAX2Si Relay Menu

NOTES:
This selection will hide or show the Enable / Disable menu for TRAX2Si units

TRAX2Si Enable / Disable:

Show "Enable / Disable" Menu Button

Save Settings

Enable All units

The Enable All Units tab is used to send a mass Enable code to all disabled trax2si devices.

Demo - 9999 User: DealerAdmin
Mountain Time

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Enable All Units

NOTES:
 1. This will send an enable command to all units that are currently marked as disabled.
 2. Please wait for page to complete for a count of units enabled.

Send Enable Command:

Auto Set Notifications

This tab allows the user to set up specific notifications that will be sent to every device during account creation. These various notifications can be sent to an email or phone number when violated.

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Auto Set Notification

The options below will automatically set the selected notification on units when they have completed the installation AND verification process. The notifications will only be set on units capable of those settings and will NOT alter currently installed units. Notification by Email or SMS is optional.

Vehicle Disable Notification is: **OFF**
 Optional - Email to: [dropdown] SMS to: [input] (10 Digit Mobile Number)

Tow Detect Notification is: **ON**
 Optional - Email to: [dropdown] SMS to: 3035130220 (10 Digit Mobile Number)

Low Power Notification is: **ON**
 Optional - Email to: [dropdown] SMS to: 3035130220 (10 Digit Mobile Number)
 Setting: 11.5 [dropdown] (volts)

Time Tamper Notification is: **OFF**
 Optional - Email to: [dropdown] SMS to: [input] (10 Digit Mobile Number)

Starter Tamper Notification is: **OFF**
 Optional - Email to: [dropdown] SMS to: [input] (10 Digit Mobile Number)

PT SOS-Tamper Notification is: **OFF**
 Optional - Email to: [dropdown] SMS to: [input] (10 Digit Mobile Number)

Speed Alert Notification is: **ON**
 Optional - Email to: mike@webnine.com [dropdown] SMS to: 3035130220 (10 Digit Mobile Number)
 MPH Limit: 90 [input]

TRAX OBD Installation Notification is: **ON**
 Optional - Email to: mike@webnine.com [dropdown] SMS to: 3035130220 (10 Digit Mobile Number)

- **Vehicle Disable-** Vehicle Disable sends an alert when a device has been disabled and will not allow the vehicle to start

Vehicle Disable Notification is: **ON**
 Optional - Email to: info@passtimeusa.com [dropdown] SMS to: [input] (10 Digit Mobile Number)

- **Tow Detect**- Tow Detect will send an alert if the vehicle has traveled 2+ miles without receiving an ignition signal

Tow Detect Notification is: ON
Optional - Email to: SMS to: (10 Digit Mobile Number)

- **Low power**- Low power will send an alert is a vehicles battery is reading below the selected amount of voltage

Low Power Notification is: ON
Optional - Email to: SMS to: (10 Digit Mobile Number)
Setting: (volts)

- **Time Tamper**- Time Tamper is designed to help prevent an end user from unplugging the device for long periods of time when they are not driving the vehicle so they can add more overall time to their payment code. If there is more than a 4hr discrepancy between the device and our system it will notify the dealer of their actions

Time Tamper Notification is: ON
Optional - Email to: SMS to: (10 Digit Mobile Number)

- **Starter Tamper**- Starter Tamper is designed to help prevent the end user from disconnecting the starter wire and rewiring it back to working order when device is disabled

Starter Tamper Notification is: ON
Optional - Email to: SMS to: (10 Digit Mobile Number)

- **Pt SOS Tamper**- PT SOS Tamper is designed to help prevent the end user from removing the device completely. If the device is removed it will send a last location of where it was removed.

PT SOS-Tamper Notification is: ON
Optional - Email to: SMS to: (10 Digit Mobile Number)

- **Mileage**- Mileage reports once a vehicle has gone the selected number of miles. This is designed to help with a service department and retaining business.

Mileage Notification is: ON
 Email to:
Used Vehicle: (miles)

- **Speed Alert**- Speed alert sends an alert when the vehicle has gone over the selected speed limit. Alert comes with a location, speed, and time of the violation.

Speed Alert Notification is: ON
Optional - Email to: SMS to: (10 Digit Mobile Number)
MPH Limit:

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